

Architectural Practice Examination

The Architectural Practice Examination (APE) is conducted in Western Australia by the Architects Board of WA (Board). It is conducted twice a year in April/June and September/November and is the final qualification required for registration in all States and Territories of Australia.

The APE is conducted in three parts:

Part 1: Eligibility – Examination of Logbook and Statement of Practical Experience;

Part 2: National Examination Paper; and

Part 3: Examination by Interview.

Please refer to the 2024 Architectural Practice Examination Candidate Handbook on the AACA website (www.aaca.org.au) for the full details and procedure regarding each Part of the APE.

Enrolment for APE

Enrolment dates for the APE are published on the Board's website under the "Graduates" tab in the APE section. Please note that enrolment closes at 4pm, and no extensions will be granted.

Preparing your Application for APE Parts 1 & 2 in WA

If applying in WA, candidates should provide their application for Parts 1 & 2 of the APE to the Board by email to info@architectsboard.org.au

Candidates must include the following documents in their application:

1. A Logbook Submission Checklist (on page 2 of this Information Sheet);
2. An APE Parts 1 & 2 Application Form 12 (can be found under the "Forms" section on the home page of the Board's website);
3. A Statutory Declaration attesting to the accuracy of all documentation submitted. It needs to be signed, and witnessed, by an authorised person (e.g. Justice of the Peace, Pharmacist, Medical Doctor, Architect etc...). A pro forma of the Statutory

Declaration is included on page 3 of this Information Sheet;

4. A certified copy of one of the following:
 - Architectural degree certificate (a full academic transcript is acceptable if it shows completion of the course); or
 - Board letter stating attainment of equivalence of qualifications; or
 - Board letter stating attainment of an acceptable standard of practice;
5. A PDF of Completed AACA Logbook; and
6. A Statement of Practical Experience, including:
 - A one-page summary CV;
 - Project Detail pages;
 - APE Performance Criteria Report;
 - Verification Signature; and
 - References (if required).

Disclaimer

The content of this Information Sheet is provided for information only. It contains the best information available at the date of issue and is subject to change without notice. The Architects Board of WA does not accept any liability to any person for the information, or the use of this information.



Logbook Submission Checklist

Name: _____

- Logbook Submission Checklist (this Page)
- APE Parts 1 & 2 Application Form 12
 - photograph attached
 - signed by you
- Statutory Declaration
 - signed by you
 - signed correctly by an authorised person
- Certified copy of one of the following:
 - Signed correctly by an authorised person
 - Architectural Degree Certificate (a full academic transcript is acceptable if it shows completion of the course);
 - Board letter stating attainment of equivalence of qualifications; or
 - Board letter stating attainment of an acceptable standard of practice.
- PDF of Completed AACA Logbook
- Statement of Practical Experience

Must include the following:

 - A one-page summary CV;
 - Project Detail pages;
 - APE Performance Criteria Report;
 - Verification Signature; and
 - References (if required).
- Payment Details to be submitted with Application
 - The Fee for Parts 1 & 2 of the APE in WA is \$665 (\$315 if re-sitting Part 2 within 2 years)



WESTERN AUSTRALIA

OATHS, AFFIDAVITS AND STATUTORY DECLARATIONS ACT 2005

STATUTORY DECLARATION

I, _____

(name, address and occupation of person making declaration)

sincerely declare as follows:-

All entries in the accompanying Logbook and all statements made in my Statement of Practical Experience and APE Parts 1 & 2 Application Form are true and correct.

I consent to the release of information sought by the Architects Board of WA and the Architects Accreditation Council of Australia in order to verify the information provided.

This declaration is true and I know that it is an offence to make a declaration knowing that it is false in a material particular.

This declaration is made under the *Oaths, Affidavits and Statutory Declarations Act 2005*

at _____
(place)

(date)

in the presence of:-

(Signature of authorised witness)

(Name of authorised witness and qualification as such a witness)

By _____
(Signature of person making the declaration)

This declaration must be made before any of the following persons:

Academic (post-secondary Institution)
Accountant
Architect
Australian Consular Officer
Australian Diplomatic Officer
Bailiff
Bank Manager
Chartered Secretary
Chemist
Chiropractor
Company Auditor or Liquidator
Court Officer (Judge, Magistrate, Registrar or Clerk)
Defence Force Officer (Commissioned, Warrant or NCO (with 5 years continuous service))
Dentist
Doctor
Electorate Officer (State – WA only)
Engineer
Industrial Organisation Secretary
Insurance Broker
Justice of the Peace (any State)
Lawyer
Local Government CEO or Deputy CEO
Local Government Councillor
Minister of Religion
Nurse
Optometrist
Patent Attorney
Physiotherapist
Podiatrist
Police Officer
Post Office Manager
Psychologist
Public Notary
Public Servant (State or Commonwealth)
Real Estate Agent
Settlement Agent
Sheriff or Deputy Sheriff
Surveyor
Teacher
Tribunal Officer
Veterinary Surgeon

Or, any person before whom, under the *Statutory Declarations Act 1959* of the Commonwealth, a Statutory Declaration may be made.

