

## Use of this Form

This form is to be used when a registered person or licensed corporation is seeking to carry on the practice of architecture under any name other than the name recorded in the register i.e. use a trading name.

The application fee for a name approval is \$142 (GST free). Please complete either the Natural Person or Corporation section as applicable.

## Natural Person

\_\_\_\_\_

Full Name

\_\_\_\_\_

Trading Name

\_\_\_\_\_

Architects Board of WA Registration Number

Address

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Postcode

\_\_\_\_\_

Contact Phone Number

\_\_\_\_\_

Contact Email

\_\_\_\_\_

Signature

## Corporation

\_\_\_\_\_

Corporation Name

\_\_\_\_\_

Trading Name

\_\_\_\_\_

ACN

\_\_\_\_\_

Architects Board of WA Licence Number

Address

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Postcode

\_\_\_\_\_

Contact Name

\_\_\_\_\_

Contact Phone Number

\_\_\_\_\_

Contact email

\_\_\_\_\_

Signature of Authorised Person (Director)



Date Received Insert date	Date Approved Insert Date text.	Fees Paid Insert fees	Receipt No. Insert Rec No	Registration No. Insert Reg No	Date Annual Cert Sent Insert Date
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## Business Name Registration

Has the name been reserved or registered with ASIC?

- Yes     No

## Professional Indemnity Insurance

Professional indemnity insurance is required for practising architects and corporations. You must provide a copy of the certificate of currency showing the amount (minimum \$1,000,000) and period of cover.

## Supporting Documentation Required

Please attach the following documents to this application form.

- Copy of ASIC Certificate of Registration of a Business Name; and
- Copy of professional indemnity insurance certificate of currency.

## Website

Your contact details can be made available via the Search the Register function on the Board's website.

- I would like my address, work phone number and email address to be made available on the Board's website.

## Submission of Application

This application form and supporting documents can be provided to the Board as original documents or via electronic transmission i.e. facsimile or email.

## Payment

Fees can be paid using one of the following methods.

### Cheque

Send cheque or money order made payable to the Architects Board of WA.

### Credit Card

- Visa     Mastercard

\_\_\_\_\_  
Card Number

\_\_\_\_\_  
Expiry Date

\_\_\_\_\_  
Name on Card

**\$142**  
Amount Payable

\_\_\_\_\_  
Cardholder's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Cardholder's Daytime Phone Number

## In Person

Cash, credit card and eftpos payments can be made at the Board office between 9:00am and 4:30pm Monday to Friday.

