

## Use of this Form

This form is to be used when a registered person or licensed corporation is seeking to carry on the practice of architecture under any name other than the name recorded in the register (ie: use a trading name).

The application fee for a name approval is \$184 (GST free). Please complete either the Natural Person or Corporation section as applicable.

## Natural Person

Full Name

Trading Name

Architects Board of WA Registration Number

Address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Postcode \_\_\_\_\_

Contact Phone Number

Contact Email

Signature

## Corporation

Corporation Name

Trading Name

ACN

Architects Board of WA Licence Number

Address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Postcode \_\_\_\_\_

Contact Name

Contact Phone Number

Contact Email

Signature of Authorised Person (Director)



## Business Name Registration

Has the name been reserved or registered with ASIC?

- Yes  No

## Professional Indemnity Insurance

Professional indemnity insurance is required for practising architects and corporations. You must provide a copy of the certificate of currency showing the amount (minimum \$1,000,000) and period of cover.

## Supporting Documentation Required

Please attach the following documents to this application form:

- Copy of ASIC Certificate of Registration of a Business Name; and
- Copy of professional indemnity insurance certificate of currency.

## Website

Your contact details can be made available via the "Search Register" function on the homepage of the Board's website.

- I would like my address, work phone number and email address to be made available on the Board's website.

## Submission of Application

This application form and supporting documents can be provided to the Board in hard copy or by email.

## Payment

Fees can be paid using one of the following methods:

### Credit Card

- Visa  Mastercard

\_\_\_\_\_  
Card Number

\_\_\_\_\_  
Expiry Date

\_\_\_\_\_  
Name on Card

**\$184**  
Amount Payable

\_\_\_\_\_  
Cardholder's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Cardholder's Daytime Phone Number

### In Person

Credit card and eftpos payments can be made at the Board office between 9am and 4pm, Monday to Friday or by phone.