

Pathways for Reinstatement to the Practising Division of the Register

Info Sheet.06

Architects Board of Western Australia

11 July 2019

Note that the below process will be applied whether the applicant for reinstatement is currently registered in the Non-Practising Division or is not currently registered by the Architects Board of WA (Board).

Period of time since registered in the Practising Division	Requirements for Reinstatement
<u>Less than 3 years</u>	Provided the Application Date is less than 3 years after the Removal Date, reinstatement to the Practising Division of the Register is automatic.
<u>From 3 years to less than 5 years</u>	<p>Provided that the Application Date is less than 5 years after the Removal Date, reinstatement to the Practising Division of the Register can occur via one of the 2 pathways outlined below. Applicants can choose which of the 2 pathways they prefer.</p> <p><u>Pathway 1</u> Reinstatement requires successful completion of a Reinstatement Interview at the first opportunity after the Application Date (see definition of “Reinstatement Interview” for limitations on when they occur).</p> <p><u>Pathway 2</u> Reinstatement requires demonstrated compliance with the Board’s CPD Framework in the 12 calendar months immediately prior to the Application Date.</p> <p>Demonstrated compliance requires submission of detailed CPD information evidencing completion of the type, and number, of CPD activities that would satisfy a CPD audit and confirmation of such compliance by the Board’s CPD Committee. The CPD Committee is entitled to reject an application on the basis of non-compliance where the members of the Committee consider, acting reasonably, that it has not been provided with satisfactory evidence to assess compliance.</p> <p>It is strongly suggested that an applicant who wishes to be reinstated to the Practising Division of the Register contact the Board to discuss the requirements before submitting their application.</p>
<u>5 years or more</u>	<p>Reinstatement to the Practising Division of the Register requires successful completion of a Reinstatement Interview at the first opportunity after the Application Date (see definition of “Reinstatement Interview” for limitations on when they occur).</p> <p>It is strongly suggested that an applicant who wishes to be reinstated to the Practising Division of the Register contact the Board to discuss the requirements before submitting their application.</p>



For the purposes of the above table, the following terms are defined:

“Application Date”	means the date the complete application for reinstatement to the Practising Division of the Register is received by the Registrar of the Board, inclusive of all information required to be provided in support of the application including, but not limited to, evidence of professional indemnity insurance, CPD details (where applicable) and payment.
“CPD Framework”	means the continuing professional development (CPD) regime outlined in the Board’s “Information Sheet 02 – CPD Framework”.
“Non-Practising Division”	means the division of the Register identified in Regulation 16(b) of the <i>Architects Regulations 2005</i> as “division 2 for registered persons who are not currently practising architecture”.
“Practising Division”	means the division of the Register identified in Regulation 16(a) of the <i>Architects Regulations 2005</i> as “division 1 for registered persons who are currently practising architecture”.
“Register”	means the register referred to in section 43 of the <i>Architects Act 2004</i> (Act).
“Reinstatement Interview”	means an interview conducted by two experienced architects (to be determined by the Board). (Note that Reinstatement Interview will be held twice a year on pre-determined dates that align with the Architectural Practice Examination part 3 exams held for initial registration as an architect – usually in May and October. There are no Reinstatement Interviews offered outside of these pre-determined dates).
“Removal Date”	means the date the Applicant was removed from the Practising Division of the Register, as recorded on the Register.

Notes

The applicant is responsible for all costs associated with the application for reinstatement. If an applicant has been removed from the Register for non-payment of fees, pursuant to section 37(2) of the Act, the applicant will be liable to pay the Board all fees that are in arrear, including all registration fees that would have been payable had the applicant continued to be registered by the Board during their absence (unless the Board grants a waiver pursuant to section 37(5) of the Act). Accordingly, the Board advises all registrants who wish to take a period of absence from the Register to contact the Board to request that their name be removed from the Register, rather than simply not paying their registration fees and letting their registration lapse.

The above is a guideline only. There may be circumstances where the Board considers that the above guideline is not applicable, in which case the Board may use its discretion in determining the appropriate requirements for the specific circumstances. For example, where an applicant has been off the Practising Division of the Register for between 3-5 years, and comes back on to the Practising Division of the Register for a year before entering another extended period of non-practising status, it may be the case that Pathway 2 (referred to above) is not available as an option. In such a case, the architect will be required to participate in a Reinstatement Interview.